

# CONFIDENTIAL INTERMEDIARY BOARD

## Meeting Agenda – Thursday, June 25, 2019

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 – 10:30 A.M. Conference Room 109

General Inquiries Call: 602-452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section 1-202(C).

**CALL TO ORDER . . . . . Laurie Laughlin, Chair**

**1) REVIEW AND APPROVAL OF MINUTES . . . . . Laurie Laughlin, Chair**

*1-A: Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of February 14, 2019.*

**2) RENEWAL OF CERTIFICATION. . . . . Division Staff**

*2-A: Review, discussion and possible action regarding the following applications for renewal of confidential intermediary certification:*

- |                        |                          |
|------------------------|--------------------------|
| 1. Debra Allen         | 12. Jean McFarlane       |
| 2. Jacque Bell         | 13. Victoria Mikoch      |
| 3. Jeannette Casselman | 14. Sheila Perry         |
| 4. Margaret Dewey      | 15. John Pizzi           |
| 5. Vickie Edwardson    | 16. Darlene Reimer       |
| 6. Redonna Guthrie     | 17. Mathew Santosusso    |
| 7. Mary Haldeman       | 18. Judy Schubert        |
| 8. Martha Hartley      | 19. Patricia Shaughnessy |
| 9. Anne Jensen         | 20. Diane Stubbs         |
| 10. Hillary Kaminsky   | 21. Sarah Jennings       |
| 11. Elizabeth McCarty  |                          |

**3) ADMINISTRATIVE ISSUES. . . . . Division Staff**

*3-A: Update concerning 2019 CI training.*

**CALL TO THE PUBLIC ..... *Laurie Laughlin, Chair***

**ADJOURN ..... *Laurie Laughlin, Chair***

# **CONFIDENTIAL INTERMEDIARY BOARD**

## **Agenda Summary – Tuesday, June 25, 2019**

### **1) REVIEW AND APPROVAL OF MINUTES**

*1-A: Review, discussion and approval of regular session minutes for the meeting of February 14, 2019.*

Attached for the Board's review and approval are the draft regular session minutes for the meeting of February 14, 2019.

# **CONFIDENTIAL INTERMEDIARY BOARD**

## **Agenda Summary – Tuesday, June 25, 2019**

### **2) RENEWAL OF CERTIFICATION**

*2-A: Review, discussion, and possible action regarding the following pending applications for renewal of confidential intermediary certification:*

The following individual certificate holders have submitted applications for renewal of certification. The applications are complete, no information has been presented during a background review which is contrary to certification being renewed and all meet the minimum eligibility requirements. It is recommended renewal of certification be granted to the following individuals:

- |                        |                          |
|------------------------|--------------------------|
| 1. Debra Allen         | 11. Elizabeth McCarty    |
| 2. Jacque Bell         | 12. Jean McFarlane       |
| 3. Jeannette Casselman | 13. Victoria Mikoch      |
| 4. Margaret Dewey      | 14. Sheila Perry         |
| 5. Vickie Edwardson    | 15. John Pizzi           |
| 6. Redonna Guthrie     | 16. Darlene Reimer       |
| 7. Mary Haldeman       | 17. Mathew Santosusso    |
| 8. Martha Hartley      | 18. Judy Schubert        |
| 9. Anne Jensen         | 19. Patricia Shaughnessy |
| 10. Hillary Kaminsky   | 20. Diane Stubbs         |

21. Sarah Jennings submitted an application for renewal of certification for the 2019-2020 cycle. The application is complete, and staff has performed the required background investigation.

Ms. Jennings answered “No” on her renewal application to the background information questions. Division found an undisclosed civil slip and fall suit. When asked, Ms. Jennings responded that the civil suit was hers and she said that she thought she disclosed the case. Jennings did not provide an affidavit.

Jennings slipped, because of a spill, and fell at a 99 Cent store and sued to recover medical bills related to that fall.

It is recommended renewal of certification be granted to Sarah L. Jennings with Non-Disclosure Language.

# **CONFIDENTIAL INTERMEDIARY BOARD**

## **Agenda Summary – Tuesday, June 25, 2019**

### **3) ADMINISTRATIVE ISSUES**

*3-A: Update concerning 2019 CI training.*

Staff will present information at the meeting.